

RESIDENT HANDBOOK ACKNOWLEDGEMENT FORM

I, _____, at _____ Correctional Facility
(Inmate - Print Name & DOB) *(Name of Facility)*

acknowledge that I have been informed about the resident handbook and encouraged to read it. I

understand that the handbook should be my first resource regarding facility life and rules. I have been

given/told how to access a copy of the resident handbook by a member of the correctional facility staff.

(Circle One)

Inmate Signature: _____ Date: _____

Staff Member Name: _____

Staff Member Signature: _____ Date: _____

DO NOT WRITE BELOW THIS LINE
FOR USE ONLY IN CASES WHEN INMATE REFUSES TO SIGN ABOVE ACKNOWLEDGEMENT

The inmate indicated above was appropriately informed about the resident handbook and could not or would not sign this acknowledgement form.

Witnessing Staff Member Name: _____

Witnessing Staff Signature: _____ Date: _____